



# Prince of Peace

## Catholic Church

621 CEDAR ROAD, CHESAPEAKE, VA 23322

**Telephone:** 757-547-0356

(Answering Service on call after hours)

**Christian Formation Emergency Phone:** 757-409-5484

**Fax:** 757-436-6477

**E-mail:** pop.office@popparish.org

**Web Site:** www.popparish.org

**Diocesan Web Site:** www.richmonddioocese.org

**Bulletin Deadline:** Tuesdays at noon

### OFFICE HOURS:

Monday, Tuesday, Wednesday, Friday, 9:00 a.m. to 4:00 p.m.;  
Thursday, 9:00 a.m. to 12:00 p.m.

## Sacraments

### Masses:

Saturday, 5:30 p.m.; Sunday, 9:00 a.m. & 11:00 a.m.  
Tuesday-Friday, 9:00 a.m.

### Reconciliation:

Every Saturday at 4:30 p.m.

**Baptism – Infant:** Baptisms are only scheduled on specific weekends throughout the year at liturgies. Please check inside this bulletin for upcoming Baptism dates. A required initial parent preparation session occurs several weeks before the Baptism. To register for the next parent session and schedule your child's Baptism, please call the Parish Office. An additional required session is also held just prior to the Baptism.

**Marriage:** Please call the Parish Office. Minimum of six months preparation time.

**Anointing/Hospital Visit:** If you or someone you know is being admitted to Chesapeake General Hospital, please call the office so we may share Eucharist with them and/or celebrate the Sacrament of the Sick.

**Confirmation (Youth)** may celebrate the Sacrament of Confirmation when they are in the tenth grade and are at least 15 years of age. In addition to the Confirmation program, each confirmandi must also be enrolled in a religious education program. Confirmation is normally celebrated during the Easter Season. Contact Sister Dolores at the Parish Office for additional information.

**Confirmation (Adult):** Baptized Adults who have received their first Eucharist and wish to celebrate the Sacrament of Confirmation participate in an eight-week process usually beginning in Lent. Contact Sister Dolores at the Parish Office for information.

**Adults for Baptism or Reception into the Catholic Church:** Adults who have not been baptized or wish to be received into the Catholic Church participate in the Rite of Christian Initiation for Adults (RCIA). **Children:** The process is adapted for children 7 years of age or older. Contact Sister Dolores at the Parish Office for information.

**Holy Orders, Religious Life and Lay Ministry:** Men and women who are considering Holy Orders, Religious Life, or Lay Ministry are encouraged to call Fr. Jazmin at the Parish Office for information.

## Staff

**PASTOR:** Father Romeo D. Jazmin

**DEACON:** Rev. Mr. Adrian A. Marchi, Ph.D.

**PASTORAL ASSOCIATE:** Sister Dolores Sabisky, IHM

**COORDINATOR OF CHRISTIAN FORMATION:**

Mrs. Melody Smith

**MUSIC/YOUNG ADULT MINISTER:** Mrs. Margaret Bailey

**OFFICE MANAGER:** Mrs. Fran Williams

**BOOKKEEPER:** Mrs. Karen Pacomio

**SECRETARY:** Mrs. Joyce Cain

**ADMINISTRATIVE ASSISTANT:** Mrs. Tanya Cole

**FACILITIES COORDINATOR:** Mr. John Ricci

### PARISH COUNCIL CHAIRPERSONS

Parish Council: Judith Florance

Finance Council: Judy Se-Fune

### MINISTRY CHAIRPERSONS

Liturgy: Debbie Tucker

Christian Formation: Mary Riley

Community Life: Sheila Gargiulo

Peace & Justice: Michael Corrigan

Stewardship: Alan Cole

### TO REGISTER IN THE PARISH

If you are not currently registered, there are two options. Registrations are held after every liturgy at the back of the Parish Hall. Throughout the year, there will be exceptions, such as Easter. Please check the calendar of events in the bulletin. The second option is to register in the Parish Office during office hours.



## CALENDAR OF EVENTS THIS WEEK – April 29, 2018

### Sunday, April 29

Masses, 9:00 a.m. and 11:00 a.m.

#### KOVAR

Christian Formation Grades K-5,  
10:05-10:55 a.m., Education Wing

Adult Confirmation, 12:15-2:00 p.m., Library

**Women's Tea, 2:00-4:30 p.m., Rooms 9,10**

**HAPPY 10th ANNIVERSARY WOMEN'S TEA!**

**Youth Mass** – High School and Middle School

Christian Formation/Confirmation Module 5,

**6:00-8:00 p.m.,** Worship Space

### Monday, April 30

Den Pack 824 Meetings,

6:30-7:30 p.m., Rooms 3, 6, 8, 9, 10

Troop 824 Meetings,

7:30-9:00 p.m., Rooms 1, 4, 5, 6, 8, 11

### Tuesday, May 1

**Grand Group Mass, 11:00 a.m.**

(No 9:00 a.m. Mass)

Rosary/Divine Mercy Chaplet,

7:30 p.m., Blessed Sacrament Chapel

### Wednesday, May 2

Mass, 9:00 a.m.

Food Pantry Open, 10:00 a.m.-12:00 p.m.

Eucharistic Adoration,

12:00-1:00 p.m., Blessed Sacrament Chapel

First Eucharist Rehearsal, 5:00-6:00 p.m.,

(if receiving at 5:30 p.m. on May 5th)

First Eucharist Rehearsal, 6:00-7:00 p.m.,

(if receiving at 11:00 a.m. Mass on May 6th)

Baptism Prep 1, 6:30 p.m., Room 11

Flute Choir Rehearsal, 7:00 p.m., Commons

Teen/Adult Instrumental Rehearsal,

7:00-8:15 p.m., Worship Space

### Thursday, May 3

Mass, 9:00 a.m.

First Eucharist Rehearsal, 5:00-6:00 p.m.,

(if receiving at 9:00 a.m. Mass on May 6th)

Children's Choir Rehearsal,

6:00-6:45 p.m., Worship Space

Adult Choir Rehearsal,

7:00-9:00 p.m., Worship Space

Knights of Columbus Assembly 2185 Meeting,

7:30 p.m., Rooms 4, 5, Parish Hall

### Friday, May 4

Mass, 9:00 a.m.

Adoration of the Blessed Sacrament with

Exposition and Benediction, 9:30 a.m.-12:00 p.m.

### Saturday, May 5

**Men's Breakfast, 8:00-9:30 a.m.**

**Eucharist Minister Training,**

**9:00 a.m.,** Worship Space

Confirmation Make-up Modules 1, 2, 4,

9:00-10:00 a.m., Library

33 Days to Merciful Love Retreat,

9:00-10:30 a.m., Rooms 9, 10

Confirmation Make-up Module 3, 10:00 a.m., Library

Reconciliation, 4:30 p.m.

Mass, 5:30 p.m.

**First Eucharist at Mass**

### Sunday, May 6

Masses, 9:00 a.m. and 11:00 a.m.

**First Eucharist at Masses**

Adult Confirmation, 12:15-2:00 p.m., Library



## THIS WEEK'S GOSPEL READING

April 29, 2018, Fifth Sunday of Easter

Gospel: John 15:1-8

Question of the Week: When has God pruned me so that I could grow and give life?

## READINGS FOR NEXT WEEK

May 6, 2018, Sixth Sunday of Easter

1st Reading: Acts of the Apostles 10:25-26, 34-35, 44-48

2nd Reading: 1 John 4:7-10

Gospel: John 15:9-17



## MASS INTENTIONS

### Tuesday, May 1

11:00 a.m. Sharon Mannix †

### Wednesday, May 2

9:00 a.m. Joe Hollern †

### Thursday, May 3

9:00 a.m. Calalino De la Pena †

Claudia Encarnacion †

### Friday, May 4

9:00 a.m. Viator Trudeau †

Dale Duncan †

### Saturday, May 5

5:30 p.m. Tilghman Miller, Jr. †

Mary Stewart †

### Sunday, May 6

9:00 a.m. Tuong Nguyen †

Eusebio & Esperanza Cacho †

11:00 a.m. For the Parishioners

† Denotes deceased



## OUR GIFTS TO THE LORD

	4-22-18	Year to Date
Offertory 4-22-18	\$ 8,964.25	\$ 412,411.03
E-Giving 4-22-18	\$ 2,739.00	\$ 158,363.00
Weekly Operational Needs	\$ 13,408.48	\$ 576,594.64
	-\$ 1,705.23	\$ (5,820.61)*
Second Collection 4-22-18	\$ 1,479.16	
(Capital Improvement Expenses)		

\*The amount in ( ) indicates a shortfall.

FY 16-17 Diocesan debt balance:	\$ 95,765.76
FY 17-18 Diocesan debt balance:	\$ 16,603.13
Total Diocesan debt:	\$ 112,368.89
Diocesan debt funds collected through 4-22-18	\$ 16,277.00

**Thank you for your generosity and continuing support of your parish.**



## 2018 Annual Diocesan Appeal: *Building Our Family of Faith*

Over the past couple of months, many of our parishioners have contributed their support to the 2018 Annual Diocesan Appeal. To date, we have raised **\$57,447.00** on a target of \$31,980.00, putting us at **179.63%** of our target. If you have already made your 2018 Appeal gift, please accept our gratitude for your commitment.

If you are praying about your decision, we ask you to think about the ways the Appeal is making an impact right now in our Catholic Church. For instance, did you know –

- Nearly \$11 million has been sent back to the parishes for their local priorities since 2010.
- The Fuel and Hunger Fund is 100% funded by the Appeal and over the past five years, \$1,410,000.00 has been distributed to parishes and Catholic organizations.
- Our retired priests receive pension, health insurance and long-term care due in part to the generosity of those who support the Appeal.

If you have not had the opportunity to contribute, please pick up a pledge envelope from our parish office. You can also donate securely online, as well as learn more about the ministries the Appeal supports, by visiting [richmondcatholicfoundation.org/giving/annual-appeal/](http://richmondcatholicfoundation.org/giving/annual-appeal/).

**CHANGE IN MASS SCHEDULE:** There will be a Grand Group Mass at 11:00 a.m. on **Tuesday, May 1, 2018**. All are invited to attend. Please note, there will not be a 9:00 a.m. Mass that morning.

**CONFIRMATION 2018 DATE CHANGE:** Please note, our Confirmation date has been changed from June 13th to May 29th due to a conflict in His Excellency's schedule. **Confirmation will be celebrated on Tuesday, May 29, 2018 at 7:00 p.m. at Star of the Sea in Virginia Beach,** with The Most Reverend Barry C. Knestout officiating for those teens in 10th grade who have been preparing for the Sacrament of Confirmation.

**EUCCHARIST MINISTER TRAINING:** Training of Extraordinary Ministers of Holy Communion will be provided on **May 5, 2018 at 9:00 a.m.** in the worship space. Please contact **Debbie Tucker** at [ratdebtucker@gmail.com](mailto:ratdebtucker@gmail.com) or call 757-436-0456 to indicate your desire for training.

**HAITI MISSION TRIP:** A Haiti Mission Trip to Maison Fortune is currently being planned. The dates are June 24-29. This will be an excellent opportunity to get involved and get to know the children of Maison Fortune. If you are interested in joining us, please contact **David Rabidoux** at 757-472-2128 or email [David.Rabidoux@gmail.com](mailto:David.Rabidoux@gmail.com) for more information.



**IT VOLUNTEER NEEDED:** Steve Bridges, our IT specialist is looking for a parishioner who would like to volunteer as an IT intern to assist in maintaining the Prince of Peace computer network. Ideal position for someone starting in the IT field, and has had A+, N+ or Microsoft server training and is looking to build experience. Please call the parish office at 547-0356 for more information.

**GIGANTIC YARD SALE:** The 23rd annual GIGANTIC Yard Sale will be held **May 12th, from 8:00 a.m. to 1:00 p.m.** Donation drop-offs can be made only on Thursday and Friday, May 10 and 11, from 9:00 a.m.-9:00 p.m. For bulk donations, for which a donor does not have the ability to drop off materials, please call **Mary Fagerlund at 485-2148**. Volunteers are also needed to receive, sort and price items on Thursday and Friday and then to work the sale on Saturday. Other volunteers are needed to help with donation bulk pick-ups, provide baked goods to be sold in the kitchen and help work in the kitchen. Sign-ups are being held in the parish commons after all Masses this weekend. The monies earned in this event will support home repairs for financially needy families in Chesapeake via Faith Works Coalition. In **2017 alone, 51 projects were completed!!** For any questions, please call **John Nogosek** at 646-5601, or via email at [nogos@cox.net](mailto:nogos@cox.net). We thank you for your support.



**FOOD PANTRY:** PLEASE try to bring your grocery bag the weekend of the food collection. Our next collection is – MAY 5/6. At this time, we have plenty of GREEN BEANS and SPAGHETTI. We can always use canned or individual fruit, Jell-O, mac and cheese, cereal, Hamburger Helper and (the next two items can be purchased at the Dollar Tree) 46 oz. Juice and 19 oz. Jelly – no glass jars. Keep these things in mind when preparing your bag: Small or Medium Size are best to donate, Watch the expiration dates, Donate only food items, Do not open an item at home, take some out and send the rest to the pantry and **PLEASE, PLEASE DO NOT DONATE JELLY AND SPAGHETTI SAUCE IN GLASS JARS.** Let us give thanks that we are able to help those in need.

**\*PARISH COMMUNITY LIFE NEWS\***

**Our mission is to strengthen our parish by bringing neighbors together. The following dates have been scheduled for events taking place here at Prince of Peace!**



**WOMEN'S TEA:** Ladies, mark your calendar: The next **Women's Tea** is **Sunday, April 29th**. This Tea will mark the completion of 10 years of Women's Teas! Come celebrate with us and experience a blessed afternoon of faith sharing and delicious food. Please bring a dish to share if you can. Also, don't forget your favorite tea cup/coffee mug. The Tea will be held from 2:00 p.m. to 4:30 p.m., (an additional 30 minutes has been added), in Rooms 9/10 in the Education Wing of Prince of Peace Church. Invite a friend!

**GRAND GROUP:** The next Grand Group lunch will be **Tuesday, May 1, 2018**, following the 11:00 a.m. Mass. This month, our lunch will be held at Angie's restaurant. Come and join us for a great time and good food.

**MEN'S BREAKFAST:** The next Men's Breakfast will be **Saturday, May 5, 2018**, from 8:00-9:30 a.m. in the parish hall. All men of the parish are invited to attend to share fellowship and faith.

**DOUGHNUTS:**

April 29: Doughnuts  
 May 6: No Doughnuts – First Eucharist Weekend  
 May 13: No Doughnuts – Youth Bake Sale

**FOOD PANTRY:** Monthly food collections for the following weekends in 2018:

May 5/6, 2018	September 8/9, 2018
June 2/3, 2018	October 6/7, 2018
July 7/8, 2018	November 3/4, 2018
August 4/5, 2018	December 1/2, 2018

Your bag does not need to be full; any amount of food is really appreciated.

**PRINCE OF PEACE POLICY:** Anyone requesting a Godparent sponsor letter, a Confirmation sponsor letter, or a letter verifying church membership, must be a registered member of the Parish a minimum of six months.



**BAPTISMS:** Baptisms are offered only on the following weekends:

June 2/3, 2018	September 29/30, 2018
July 14/15, 2018	November 10/11, 2018
August 25/26, 2018	

**Please call the Parish Office to schedule a Baptism date, and to register for the required sacramental preparatory class.**



*Easter*

*Flowers*

*Graciously Donated by:*  
 Mrs. Irene Cordovana

*In Memory/Honor of:*  
 Nicholas Cordovana Sr.,  
 Diana C. Commander,  
 Irene Milnelena Gelardi



*Easter*

*Flowers*

*Graciously Donated by:*  
 Mr. & Mrs. David Gilbert



## **EASTER SPIRITUAL AIDS**

*Little White Books* are available in the Commons Area to assist you during your Easter Season journey. The books provide content to spend 6 minutes a day with God. If you are able, a donation of \$1.50 would help defray the cost of the books.

*The Word Among Us* contains Mass as well as the readings for each day and a daily meditation. A \$5.00 donation is asked to help defray the cost.

*Living Faith* is a small book that contains daily meditations for 3 months. It is available for a \$3.00 donation.

## **CHRISTIAN FORMATION**

### **YOUTH MASS!**

**All parishioners are invited to attend a contemporary Youth Mass Sunday, April 29th at 6:00 p.m., reception will follow.**



**Contact:** [Melody.Smith@popparish.org](mailto:Melody.Smith@popparish.org) for more info.

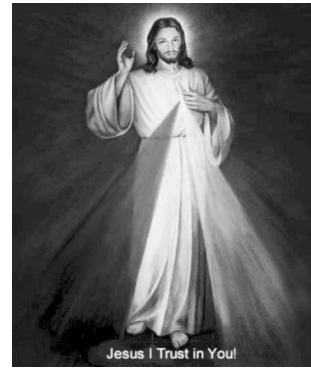
## **PRAYERS AND DEVOTIONS**

### **Eucharistic Adoration**

Wednesdays at 12:00 noon  
Any time the building is open,  
the Blessed Sacrament Chapel  
is available for Adoration.

### **Rosary**

Tuesdays at 7:30 p.m.  
in the Blessed Sacrament Chapel  
And following daily  
Masses at 9:30 a.m.



**ALL ARE INVITED:**  
**Come and join The Prince of Peace**  
**Divine Mercy Cenacle.**

We are part of the Eucharistic Apostles of Divine Mercy.

Upcoming Meetings:

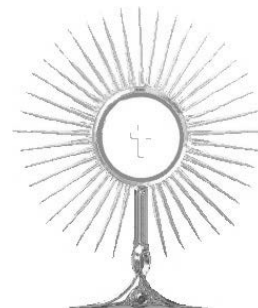
**Monday, May 7th** and 21st,  
from 7:00-8:30 p.m. in the small worship space or  
**Tuesday, May 8th** and 22nd,  
from 9:30-11:00 a.m. in classrooms 9 & 10.

This group will explore ways to incorporate the Divine Mercy Message/Devotion into our daily lives. By studying and discussing the Bible, the Catholic Catechism, Saint Faustina's Diary, Saint John Paul II's Encyclical on Divine Mercy, and the cenacle's formation manual. We will be growing in a deeper trust in God, a greater ability to forgive, and a stronger desire to be merciful to others.

The Cenacle will meet in small groups every other week and requires a very small amount of reading with pondering to deepen our Catholic Faith and the knowledge of the Divine Mercy Message.

Whether this is the first time you have heard of Divine Mercy or you have had a devotion for years, come and learn with us about this unique way of progressing in your Catholic faith life!

For more information, please call: **Kathy** (757) 546-9226 or **Sandy** (251) 348-4693.



Adoration of the Most Blessed Sacrament with Exposition and Benediction is held two times a month, giving parishioners an opportunity to come spend time before the Lord outside of Mass.

The dates and times as the calendar allows will be:

- First Friday of the month, 9:30 a.m.-12:00 p.m. The next first Friday is May 4, 2018.
- Third Friday of the month from 7:00-8:15 p.m. The next third Friday is May 18, 2018.

## NEW EVANGELIZATION



Ponderful Moment®

*Take a little time to ponder. This moment can be a source of discussion in your family, your Bible Study group, or Religious Education class*

### THE HEALING TOUCH OF THE LORD

There are many accounts in Sacred Scripture of the healing touch of the hand of the Lord. Jesus did, in fact, perform many healings of the body. He healed lepers, the blind and mute, the paralytic, and many more miracles of the body. But Jesus performed, and is still performing, many healings, not only of the body, but of the heart as well.

Our hearts, in today's modern world, have become restless. We are worried and preoccupied with many things. The external distractions and noise can be overwhelming. Our restless hearts need to be quieted. They need healing.

**We are Catholic.** Turning to Jesus is the cure for the restless heart. He is the only cure! Allow your heart to be touched by the hand of the Lord. Turn to Jesus with all of your afflictions, needs, and desires. Pray to Jesus to touch your heart. The healing touch of the Lord is all that is needed to calm your heart and change your life forever.

**Ponder:** How will your life change if you allow Jesus to cure your restless heart?

**Reflect:** Jer 50:6

**Pray:** *Jesus, come into my life and cure my restless heart.*

### **FORMED:**

Formed is an online resource that is available to our Prince of Peace Parish Community; **FORMED.ORG: Subscribe to Formed.org** to get unlimited viewing of Catholic movies and educational resources!

1. [www.formed.org](http://www.formed.org).
2. Click on the blue "Register" button.
3. Enter our Parish Code: **6CZ4WM**.
4. Enter your email.
5. Enter your identifying information and password.
6. Agree to the terms and privacy policy and submit. Verify your subscription in your email by clicking the word "Verify."



DIOCESE OF ARLINGTON • DIOCESE OF RICHMOND  
Representing the Virginia Catholic Bishops  
in Public Policy Matters

### **Virginia Catholic Conference report tracks state legislators' 2018 votes**

State legislators considered proposals involving unborn life, religious liberty, immigrants, public safety, and care for creation, among other issues, during this year's Virginia General Assembly session. Diocese of Richmond Bishop Barry Knestout and Diocese of Arlington Bishop Michael Burbidge encourage the faithful to stay informed about how our legislators voted on these issues. Find out by going to the link on the homepage of the Virginia Catholic Conference website at [www.vacatholic.org](http://www.vacatholic.org). The Conference represents the public policy interests of the bishops and their dioceses.



**KNIGHTS  
OF COLUMBUS**  
IN SERVICE TO ONE. IN SERVICE TO ALL.

**KNIGHTS OF COLUMBUS COUNCIL 8240:** The Knights of Columbus is the largest Catholic fraternal organization devoted to family and service founded on the principles of charity, unity, fraternity, and patriotism. Our communities need strong Catholic men to answer the call to lead with faith, protection of families, service to others and to defend our values. The world needs more committed, unified Catholic men to answer the call. Will you answer? For over one hundred years, Knights of Columbus have done exactly that, standing up for the Church, serving the least among us, and strengthening our parishes and families. As a member, you join a worldwide community of nearly two million men, including tens of thousands here in Virginia, who stand together. The Knights of Chesapeake Council 8240 enthusiastically share their time and talents in service to Prince of Peace and the Chesapeake community. To learn how you can become part of this prestigious organization, contact Membership Chairman Jason Gusman ([vacationj72@gmail.com](mailto:vacationj72@gmail.com)) or Grand Knight Shawn Huffaker ([vt96mechengr@verizon.net](mailto:vt96mechengr@verizon.net)) for additional information. Eligible Catholic men can now join the Knights of Columbus online in a simple, streamlined process. Visit [kofc.org/joinus](http://kofc.org/joinus) to learn more about the many benefits of membership in the Knights of Columbus. Make sure to enroll in Council 8240.

**KOVAR:** The Knights of Columbus will be sponsoring KOVAR weekend on **April 28/29**, after the Masses. KOVAR is the official state charity of the Virginia Knights of Columbus to serve Virginians with Intellectual Disabilities. The Virginia Knights have raised more than \$14,000,000 to assist God's special needs children. The Knights greatly appreciate Prince of Peace's support for KOVAR.

**REMEMBER IN PRAYER** these people, and all who are kept from joining us due to their health...

**(Nursing Home Residents)**

**AUTUMN CARE:** Margaret Tymczak, Joan Schnell, Pauline Garr, Mary Fussell, Antonio Capistrano and David Kim.

**CEDAR MANOR:** Theresa Ricci, Katherine Thompson, Mary Vincek, Barbara Sullivan, Emilia Carcaise, Marilyn Stoss, Mary Ann Fiore, Anne Vollrath and Mary Finch.

**CHESAPEAKE HEALTHCARE CENTER:** Mary Brinker, Salvator Mussara, Darlene Thompson, Joyce Clair, Elisa Castanada, Mary Thatcher, Elizabeth Bimarich, Donald Holloway, Richard Tobin, Mary Churchill, and Anna Simmons.

**CHESAPEAKE PLACE:** Flo Farrell.

**SENTARA:** Mitch Stockstad, Marie Maher, Virginia Reid, Frances Smith, Mary Grace Smith and Abel Gonzales.

**GREENFIELD:** Dorothy Nash and Joseph Ferry.

**AT HOME OR IN THE HOSPITAL:** Cheryl Bilbo, David Antroinen, Bonnie Gallimore, Alice Foley, Jean Peterson, Elizabeth Stout, Kenny Farrell, Julius Coeey, Jackie Herz, Jennifer White, Russell Lewis, Sherry Yewitt, Patricia Bray, Kimberly Meharg, Walter Moore, Nancy Cole, Irene Champion, Dolores Collins, Eileen Ettwein, Rosemary lafrato, Thomas Jenkins, Mary Kelly, Glenn Maynard, Sharon Dameron, Rick Dameron, Helen Hendryx, Jim Kennedy, Bobby Dameron, Sheila Schoendorfer, Mary Albert, Michael Peasley, Kelly Crider, Carl Slough, Rodney Padgett, Nancy Shashaty, Maggie Watson, Michele Bourgeois, Patty Russell, Al Russell and Sally Vincent.

**REMEMBER IN PRAYER THOSE WHO HAVE DIED:** Viator Trudeau and Hermelinda Pompa.

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**EMPLOYMENT OPPORTUNITIES:** There are a number of job opportunities available in the Diocese of Richmond that are posted on the Prince of Peace bulletin board. For more information, log on to <http://www.richmonddiocese.org/human/apply.htm>.

**St. Pius X Parish, Norfolk,** is seeking a bookkeeper experienced in accounts receivable, payable, bank reconciliation and payroll processing. Must have a working knowledge of Excel and Word, have good verbal and written communication skills, and the ability to learn Parish Soft Ledger and Family Suite programs used by the parishes of the Richmond Diocese. This position is 20 hours per week; salary is based on diocesan scale. If interested, please submit your résumé, a completed diocesan application and cover letter to [jmurphy@piusxparish.org](mailto:jmurphy@piusxparish.org) or leave them at the Parish Office.

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support their businesses.**

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